

# The University of Minnesota Twin Cities

## ‘Campus – Arboretum’

### “Feature” Nomination Process

#### ‘Campus – Arboretum’ Nomination Form Instructions

Thank you for your interest in the UMN Twin Cities ‘Campus – Arboretum’ and for nominating your favorite natural or campus feature for inclusion. While you are preparing this nomination, please consider the following:

“The UMN Twin Cities ‘Campus – Arboretum’ celebrates and showcases our diverse natural features and other created and managed features that define our campus. These features fall under one (or more) of three general categories, to wit: Significant Trees, Special Plant Communities, Special Places. Please refer to the detailed descriptions for each of those categories on this web page.”

#### Criteria for Inclusion:

- First and foremost, the feature must be available *and accessible* to all of the campus community and visitors. Priority will be given to features that are accessible by campus or city bus lines, bicycle, or other wheeled transportation, and meet ADA Standards for Accessible Design.
- Second, no features will be considered if they require the viewer to physically trespass on private property.
- Features must be unique, special, outstanding and relate to one or more of the following sub-criteria:
  - **Horticultural, Forestry or Environmental.** Features would represent species or varieties that are very rare or of a very localized distribution; particularly old/mature or venerable; outstanding size; a sole representation on campus; significant ecological contribution or context.
  - **Social.** Located in a unique location or context; associated with cultural activities; associated with campus community gatherings places; associated with spiritual or religious events/celebrations.
  - **Heath – mental and physical.** Features that provide spaces or opportunities for reflection, solitude, mental rest; areas that promote physical activities such as bird watching, slack lining, hiking, community gardening.
  - **Education.** Areas or features that are available for educational purposes such as independent learning, field sessions, outdoor labs; features or areas that contribute to the campus educational landscape and campus research.
  - **Historic.** Part of a historic park, garden, or town; commemorates a historic occasion or UMN alum, member/s of the campus community.

- **Aesthetic.** View sheds; seasonal interests; sculpture in the garden/s; curious growth forms or unusual physical features (natural or manipulated).

### **Nomination Process and Timeline:**

- **May 1:** Annual nomination deadline.
- **June – September:** Nominated features are inspected by qualified personnel from UMN Landcare for health (as applicable), conduct a risk assessment (as applicable), ensure the feature is not part of a planned campus development project where the feature may be relocated or removed.
- **Summer:** Nominated features are visited and vetted by the ‘Campus – Arboretum’ Advisory Committee, a representative and experienced group representing students, staff, faculty, and residential neighborhoods adjacent to the campus. Features will be evaluated against the criteria and general categories and voted on to determine whether the nomination will be moved forward.
- **Autumn:** Nominated features will be presented to all those invested in the campus community (UMN Landcare, individual departmental advisors, appropriate student groups) for final, invited comments. Upon acceptance by these reviewers, the Advisory Committee will proceed with voting for inclusion in the ‘Campus – Arboretum.’
- **Spring:** New features are added to the existing general category list and maps, databases and the ‘Campus – Arboretum’ web page. Those that nominated a feature will be contacted.

# The University of Minnesota Twin Cities ‘Campus – Arboretum’ “Feature” Nomination Form

Please complete this form to submit nominations for (check all that apply):

- Significant Tree
- Special Plant Community
- Special Place
- Attachments may be submitted with the nomination form and may include photographs as well as additional text.

## Nominated Feature Information

**Today’s Date:**

**Description of Feature:** If nominating a distinct plant, please provide common name (and scientific name if known)

**Location:** This can be relative to a campus building, road, address, or infrastructure (e.g. Washington Avenue bridge)

**For Significant Tree:**

Approximate height:

Approximate branch spread:

Circumference of tree trunk measured 4.5 feet above ground:

**Condition of Feature:** Check one.

- Excellent
- Very Good
- Good

**Noteworthy Features:** Check all that apply.

- Horticultural, Forestry, Environmental
- Social
- Health
- Education
- Historic
- Aesthetic

## Nominator Information

**Name:**

**Email Address or Street Address:**

**City, State, Zip:**

**Phone (optional):**

**Relationship to UMN Twin Cities Campus:**